

Refresher Program

\$115.00 (inc GST)

(concessions not applicable)

Flexible Learning Inc. 1 Day Workshop

\$170.00 (inc GST)

(eligible concession card holder
discounts apply)



8:15am – 4:30pm

Wednesdays

Training Dates

20 January

17 February

17 March

14 April

19 May

09 June

14 July

11 August

20 October

10 November

Topics covered in these programs

Legal issues; infection control; DRABCD Action Plan; managing the unconscious casualty; resuscitation; defibrillation information; choking; first aid kits; shock; wounds & bleeding; burns; asthma; anaphylaxis; safety & risk management; fractures; sprains, strains & dislocations; head, neck and spinal injury; chest and abdominal injuries; facial injuries; heat & cold induced illness; poisons, bites and stings; other medical emergencies.

St John (NT) recommends first aid skills are re-validated every three (3) years

Refresher Program:

This program reviews and assesses the skills and knowledge introduced in an Apply first aid HLTF301B course.

Refresher program Pre-requisite:

An Apply first aid credential or recognised equivalent (not achieved in a 'refresher' format) achieved within the last 3 years.

A revision workbook is issued at the time your course booking is confirmed. It is strongly recommended that you complete this workbook and bring it with you on the day of the course

Due to the dynamic and ever changing nature of first aid, St John permits attendance at only one (1) Refresher program between two (2) full Apply first aid courses. The performance criteria assessed during this program directly correlates to the performance criteria of Apply first aid HLTF301B

Flexible Learning 1 Day Practical Skill Workshop:

St John now offers the Nationally Accredited 'Apply first aid' credential through flexible learning options. Obtain your First Aid credential by completing some study on your own, using a Learner Guide Workbook or a CD-ROM, at a time, place and pace that suits you. Then simply attend a one day workshop covering the practical aspects of the course and assessment.

Flexible Learning—Minimum entry standard:

Participants must be 14 yrs of age.

How does Apply first aid (flexible learning option) work?

Flexible learning allows you to choose your preferred learning method and combines a number of different options to make learning easier for you.

Choose either Learner Guide Workbook or CD-ROM.

Complete the exercises at a time, place and pace that suits you. It's recommended that you spread your learning over a couple of weeks.

Attend a one day interactive workshop focusing on the practical and assessment aspects of the course. That means less time out from work or your busy schedule. **It's that easy!**

What now?

Step 1: Enrol

- Enrol in the Apply first aid flexible learning option, contact St John (NT).

Step 2: Self Study

- Complete the workbook or the CD-ROM (allow at least 6 hours)

Step 3: One Day Practical Workshop

- Attend the workshop
- Fullfill the practical components of first aid management
- Successfully complete the course assessment during the workshop

Recognition

Aside from completing a first aid program, two other pathways to course completion may be available to you. Credit Transfer (CT), which is formal training resulting in the awarding of an Australian Qualification Framework, Statement of Attainment or Qualification issued by other Registered Training Organisations. Recognition of Prior Learning (RPL), which is acknowledgement of relevant informal life learning/experience.

If you believe you have acquired the skills and knowledge contained within the course you are thinking of completing, you may consider applying for Credit Transfer (CT) or Recognition of Prior Learning (RPL). Your application will be considered by the Manager, Education & Training Services and you will be advised of the results. In situations where your application results in partial recognition being awarded, a Challenge Assessment must be undertaken. If you believe you are eligible to receive CT, full/partial RPL or you would simply like some more information, please contact the Training Department on 8922 6221/8922 6228

Private Courses

Private First Aid Training Courses are available to business and industry. Courses are delivered to a specific customer group and can be completed at the customer's location or at a St John (NT) venue.

For further information please call the Training Department on 8959 6640.

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Course booking terms and conditions

1. Course payment must be received at the time of booking or within a time negotiated with Training Administration staff (no more than 7 working days). Until payment is received your name will appear on the course WAIT LIST and will be moved into the class list once your payment is received.
(a) A Purchase/Work/Service Order Number is recognised as payment received
2. If the course you are booking into commences within ten (7) working days payment must be received within 24 hours of booking unless alternative arrangements are approved.
3. Payment for courses may be made in person at our Alice Springs Centre or over the phone. Credit cards accepted are Bankcard, MasterCard, Visa, Diners and American Express.
4. **Transfer:** You may transfer your course enrolment to another course provided 1; at least seven days notice is given to the Training Department with such notice to be in writing and, 2; a vacancy exists for the date you wish to transfer to.
(a) A \$10.00 TRANSFER FEE WILL APPLY.
5. **Cancellation:** Where it is necessary for you to cancel your attendance and St John has received your payment or an invoice has been issued,
(a) an ADMINISTRATION CHARGE OF \$10.00 will be deducted from your refund.
(b) All such cancellations must be advised in writing.
(c) Persons wishing to cancel their attendance at a course must do so at least seven (7) working days prior to course commencement. Failure to do so may result in the forfeiture of course fees previously paid.
6. **Refunds:** To obtain a refund of course fees paid please provide St John with 1; the original receipt issued at time of payment, or 2; another form of proof of identity.
(a) Course payments WILL NOT be refunded where a person fails to attend a course and has not previously notified St John (see above).
(b) An exception to this condition will be where the person is able to show good cause for such non-attendance. Good cause includes – but is not limited to – presentation of a Medical Certificate; unanticipated changes to work commitments, (employer confirmation required) etc.
7. **Course payments will not be refunded after the commencement of a course.**
8. St John Ambulance Australia (NT) Inc., may cancel any course within 3 days of the advertised commencement date if insufficient numbers exist to conduct the program. Should this occur those persons booked into the cancelled program will be re-booked into another course convenient to them at no additional charge.
9. **Access to Records:** Should you require information or a copy of your records which are held by St John (NT) please contact the Manager, Education and Training Services in writing. PO Box 40221, Casuarina, NT, 0811 or by email: brendan.quirke@stjohnnt.asn.au



St John Ambulance Australia
Northern Territory

ABN 85 502 986 808

National Code 4529

APPLY FIRST AID

(previously Senior First Aid)

Flexible Learning
(inc 1 Day Face-to-Face Workshop)

APPLY FIRST AID REFRESHER TRAINING

(previously Senior First Aid Refresher)

1 Day Face-to-Face

Alice Springs

Alice Springs Ambulance Centre
Telegraph Terrace, Alice Springs

2010
January—December

week day program

Phone: 8959 6640

Fax: 8959 6666

Email: training@stjohnnt.asn.au
Website: www.stjohnnt.org.au/training